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ENVIRONMENTAL POLICY

Café Networks wishes to all that it can to reduce pollution and to protect the environment.

We see our company as being responsible for achieving our environmental objectives through the way that we work. We will keep this responsibility under review and continually look for ways of improving our environmental practice.

Our approach to achieving our environmental objectives will be integrated in the way that we make decisions at all levels and will be reflected in other policies that we have.

Environmental protection is considered to be part of good management practice.

In particular, we wish to ensure that we are fully compliant with existing legislation and regulations.

Within this general framework of commitment to environmental protection, we will observe and implement the following actions and procedures:

- We will avoid wasting electrical energy but switching off lights and equipment when not in use
- We will ensure that any items that could be harmful to the environment are correctly disposed of (e.g. toner cartridges).
- We will recycle paper, plastics and cardboard and will reuse paper that is printed only on one side
- We will try to file information electronically rather than printing on to paper
- In choosing any company vehicle, we will take energy and atmospheric pollution into consideration
- We will avoid as far as possible the consumption of fossil fuels
- We will avoid creating waste materials that are not capable for being recycled
- We will avoid purchasing products that have an environmentally harmful footprint
- We will endeavour to reuse components rather than dispose of them
- We will return printer ink cartridges for re-cycling and re-use
- We will not heat storage areas that do not require temperature maintenance
- We will ask suppliers to reduce unnecessary packing
- We will not use Halon fire extinguishers
- We will encourage staff to work or cycle to work or use public transport

We will review practice and procedure and audit our environmental policy on a regular basis.